

Author's Full Paper (3000 words) Template

**CAPS LOCK AND WRITE YOUR SUCCINCT PAPER TITLE HERE: ARIAL 12PT FONT
BOLD AND CENTERED**

作者的 全篇论文 (3000 字) 样板

用大写在此处写出你要递交的论文的标题：ARIAL 字体用 12 号
粗体并居中

ABSTRACT

Between 150 to 250 words in Times New Roman 12pt font and justified with indents. The abstract is a snapshot of your paper and should address the following: *Reason for this study*: What is the main issue/problem/concern? What is this research important? *Aim(s) or question(s)*: What is the specific focus for this study? *Design*: For research papers, did you use qualitative, quantitative mixed-method or some form of triangulation? How did you collect the data? How did you analyse the data? How many participants and who were they? For issue papers, what are the key issues and literature links to the topic? *Findings and discussion*: What were the general and/or specific findings addressing the aim or question of the paper? *Conclusion/Implications*: What was your main discovery? What changes could be implemented as a result of your findings? How does this work add to the body of knowledge on the topic?

论文摘要

用 Times New Roman 12 号字体，字数要求在 150 到 250 个字之间，调整缩距。摘要 是您的论文中心概括，应涵盖：写此论文的原由：主要话题/问题/关注是什么？这个研究重点为什么如此重要？论文的目的：此论文的具体重点研究是什么？论文的设计：对于研究论文，您是否运用了定性，定量混合方法或不同形式的研究方式？你是如何收集这些数据的？有多少人参与和他们是誰？如果是话题的论文，关于这个话题的关键问题和有关链文献是什么？调查结果和讨论：针对论文的目的或问题的一般性和/或具体的发现是什么？结论/意义：你最主要的发现是什么？根据您的发现，他们可以在哪些地方可以实施？这项实施如何增强关于这个课题的知识体系？

Keywords: *Keywords should be in Arial, 10 point, and italicised.*

关键字：关键字应使用 Arial 10 号斜体字体

INTRODUCTION (TIMES NEW ROMAN 12PT AND CAPS)

引言 (TIMES NEW ROMAN 新罗马 12 号字体和大写)

- Use this formatting template to submit your paper. This will show the fonts and styles required as part of the guidelines.
- Use Microsoft Word (doc or docx only). Please leave all author details and identifiers off your document and naming convention. Please therefore submit your initial paper as STEM 2018_Full Paper.doc
- 使用此格式模板提交论文。这将作为完成论文指南的一部分所需的字体和样式。
- 使用 Microsoft Word (仅限 doc 或 docx)。在您的文档中请不要留有任何有关作者的详细和任何能辨别出作者的信息。请将您的初稿标为 STEM 2018_Full Paper.doc 递交

SHOULD YOUR PAPER BE ACCEPTED BY THE COMMITTEE, YOU WILL THEN BE SENT INSTRUCTIONS TO RE-SUBMIT YOUR PAPER WITH AUTHOR DETAILS INCLUDED ALONG WITH ANY REQUESTED AMENDMENTS. FORMATTING YOUR PROPOSAL

如果您的论文被评审委员会接受，那么您将被通知，重新提交您的论文，这次要包含作者的详细信息以及任何要求修改的地方，符合论文格式并递交全文。

- Proposals must be a maximum **3,000 words** in length. This includes all references, tables and figures, which should be kept to a minimum.
- **Times New Roman font (12 point)** within the body of the paper. All text should be **single-spaced** as STEM has an international audience, please be mindful of your language and refrain from using jargon so that all terms are understandable.
- Paper size must be A4 with 2cm margins all around.
- All text is to be left justified only.
- All printed material, including text, illustrations and charts must be kept within the margins of this template. Do not write or print anything outside the print area.

- 此次全文最长不得超过 3000 字，包括所有参考文献目录、表格和数据，这些都需要最简化。
- 文章主体应使用 Times New Roman 新罗马 12 号字体。所有的文本都应该是单行区间。由于参加这次 STEM 大会有来自世界各地的人士，请注意您在论文中所用的词语，不要使用太多的行话，所用的学术用语都是可以理解的。
- 纸张尺寸必须是 A4，所有边距为 2 厘米。
- 所有的文本需要向左对齐。
- **所有**印好的资料，包括文字，插图和图表都必须按照此模板的格式印制。不要在格式区域外写上或打印出任何东西。

HEADINGS

标题

- Headings should use the hierarchy of defined styles **HEAD 1**, **Head 2** and *Head 3*.
- All headings should be followed by text on the same page (i.e. no heading is allowed to appear at the bottom of a page without text following).
- First order headings should use the style **HEAD 1** (For example, and depending on the type of paper presented, these include: **INTRODUCTION, LITERATURE REVIEW, RESEARCH DESIGN, RESULTS AND DISCUSSION and CONCLUSION**). They should be 12 point Times New Roman, bold, left justified and fully capitalised. First order headings should have a blank line spacing before the body of text.
- Second-order headings should use the style **Head 2**. They should be 12 point Times New Roman, left justified and bold.
- Third order headings should use the style *Head 3*. They should be in plain text, left justified and italicised.

- 标题应使用等级制度的样式标题 1，标题 2 和标题 3 的层次结构来表达。
- 所有标题之后应在同一页面上显示文本（比如，不允许在页面底部显示标题，并且没有文章显示）。
- 第一顺序标题应使用第一种类型（例如，根据提交的论文类型，这些类型包括：引言，文献回顾，研究设计，结果和讨论和结论）。他们应该是 Times New Roman 新罗马 12 号字体，**粗体**，向左对齐，并全部大写。第一顺序标题在论文正文之前应有一个空行距。
- 第二级标题应使用标题 2 的样式。他们应该是 Times New Roman 新罗马 12 号字体，向左对齐并且是**粗体**。
- 第三顺序标题应使用 *标题 3* 的样式。它们应该是明文，左对齐和*斜体*。

e.g.

比如

INTRODUCTION (HEAD 1)

引言 (标题 1)

Integrating STEM in Secondary Classrooms (Head 2)

STEM 在中学课堂里的一体化 (标题 2)

Constructivism (Head 3)

建构主义 (标题 3)

TABLES AND FIGURES

表格和数据

- Try to minimise the number of tables and figures due to space limitations.
- All tables and figures must be referred to within the body of the text.
- A table or figure should be inserted at a convenient point soon after the first reference within the body of the text. Tables and figures should be centre justified and not imbedded within the body of the text.

- 由于页面空间限制，尽量减少表格和图形（数字）的数量。
- 所有表格和图形都必须在正文中提及。
- 当论文中第一次提及到这些表格和数据之后，随及在论文中就应该马上插入表格或图形。表格和 图形（数据）应该是在中心，而不是写入到论文的正文中。

TABLE AND FIGURE CAPTIONS

表格和数据说明

- Table captions should be in 11 point Time New Roman, bold, and used above the table. Tables should be numbered sequentially (e.g. Table 1. etc.).
- Text within a table should be 11 point Time New Roman. Formatting of the table is subject to the author's discretion.
- Figure captions should be in 11 point Time New Roman, bold, and used below the figure.
- Figures should be numbered sequentially (and independently from tables). All figures should be in the best possible resolution available.
- Where possible, please use an expressive description for your figures to allow finding them in a keyword search.

- 表格标题应用新罗马 11 号字体，**粗体**，用于表格上方。表格应按顺序编号（如表 1 等）。
- 表格中的文字应该是 Times New Roman 新罗马 11 号字体。表的格式是由作者自行决定的。
- 图中的标题应该是新罗马 11 号字体，**粗体**，并在图下方使用。
- 数字应按顺序编号（并独立于表格）。所有的数据应该是尽可能应用最好的解决方案的数据。

- 在可能的情况下，请对您的数字使用明确的描述，以便与能用关键字在搜索中找到它们。

FOOTNOTES

脚注

- ❑ To help your readers, **DO NOT** use footnotes and include necessary peripheral observations in the text (within parentheses, if you prefer, as in this sentence).
- ❑ 为了帮助您的读者理解您的论文，不要使用脚注，应在论文正中给予必要的解释（如果你愿意的话，如本句所示，在括号内给予解释）。

CITATIONS AND REFERENCES

引用和参考文献

- ❑ Citations and references should be in APA style.
- ❑ Your reference list should take up no more than a page, so please cite only key references. Font should be 11 point Times New Roman, with a hanging indent of 0.5 cm for subsequent lines.
- ❑ Do not leave a space between references. When a reference is cited in the body of the proposal, make sure to include the author(s) and date.
- ❑ Please check that authors cited in the body of the text are included in the reference list and vice versa. Please use APA citation method (refer here <http://owl.english.purdue.edu/owl/section/2/10/>).
- ❑ 引用和参考文献应该是 APA 格式的。
- ❑ 您的参考文献名单不应超过一页，请仅列举重要参考文献。字体应为 Times New Roman 新罗马 11 号字体，后续行的缩进距离为 0.5 厘米。
- ❑ 不要在参考文献之间留出空隙。在论文中引用参考文献时，请确保写明包括作者和日期。
- ❑ 请检查论文正文中引用的作者是否包含在参考文献列表中，同样也请检查参考文献列表列出的作者是否在论文中出现。并请使用 APA 格式（具体内容请参考 <http://owl.english.purdue.edu/owl/section/2/10/>）

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Please use the boxes above as a checklist to ensure that your paper meets all the requirements of submission.

请使用上面的方框作为清单，确保您的论文符合递交的所有要求。

The Review Process

评审过程

All full paper submissions will be subjected to a **double blind peer review process**. A panel of international reviewers will be selected to assist the STEM 2018 Committee. The reviewers will not be given the names and institutional affiliations of the authors so please ensure that your submission is uploaded without author details. Should your paper be accepted by the committee, you will then be sent instructions to re-submit your paper with author details included along with any requested amendments.

所有递交的论文都将经过双向匿名同行评议程序。我们将选定一个国际评审小组来协助 STEM 2018 委员会工作。审稿人将不会被告知作者的姓名和工作机构隶属关系，所以请确保您的稿件上传时没有作者的任何详细信息。如果您的稿件被评审委员会采纳，我们将通知您如何重新递交，包括递交作者的详细信息和需要做的修改之处。

Should your full paper submission be accepted for presentation, you will be asked to submit a revised version with your author details and affiliations as well as any changes requested. You will be provided with a template, submission instructions and a resubmission deadline.

如果您决定呈现你的最终论文，我们将通知您如何重新递交，包括递交作者的详细信息和需要做的修改之处。我们还会提供重新递交的模板，如何递交和重新递交的期限。

Presenters to provide 20 hardcopies if you wish to circulate your paper at the conference.

如果您希望在会议上分发您的论文，演讲者将提供 20 份复印的论文便于在大会期间分发。

PLEASE SUBMIT YOUR PAPER NO LATER THAN 16th MAY 2018

请务必在 2018 年 5 月 16 日之前提交

